



## Overview and Scrutiny Committee

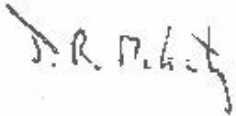
**Meeting: Wednesday, 26th July 2017 at 6.00 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP**

<b>Membership:</b>	Cllrs. Coole (Chair), Ryall (Vice-Chair), Finnegan (Spokesperson), Pearsall, Hilton, Lewis, Wilson, Dee, Hampson, Hawthorne, Melvin, Smith, Patel, Pullen and Taylor
<b>Contact:</b>	Atika Tarajiya Team Leader- Democratic and Electoral Services 01452 396127 atika.tarajiya@gloucester.gov.uk

### AGENDA

<b>1.</b>	<b>APOLOGIES</b>  To receive any apologies for absence.
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>  To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.
<b>3.</b>	<b>DECLARATION OF PARTY WHIPPING</b>  To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the agenda.
<b>4.</b>	<b>PUBLIC QUESTION TIME (15 MINUTES)</b>  To receive any questions from members of the public provided that a question does not relate to: <ul style="list-style-type: none"> <li>• Matters which are the subject of current or pending legal proceedings, or</li> <li>• Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.</li> </ul>
<b>5.</b>	<b>DRAFT COUNCIL PLAN 2017- 20 (Pages 5 - 8)</b>  To consider the report of the Leader of the Council and Cabinet Member for Performance and Resources outlining the draft Council Plan 2017-20, including the identified projects that will support delivery of the Plan's Vision, Priorities and Promises.

	<b>PLEASE NOTE: APPENDIX 1 TO THIS REPORT WILL BE PUBLISHED IN A SEPARATE SUPPLEMENT WHEN IT BECOMES AVAILABLE.</b>
<b>6.</b>	<b>DATE OF NEXT MEETING</b> 7 <sup>th</sup> September 2017 at 6:30pm in the Civic Suite, North Warehouse.



**Jon McGinty**  
**Managing Director**

**Date of Publication: Tuesday, 18 July 2017**

## NOTES

### Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area.  For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

### **Access to Information**

Agendas and reports can be viewed on the Gloucester City Council website: [www.gloucester.gov.uk](http://www.gloucester.gov.uk) and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Rhys Howell, 01452 396126, [rhys.howell@gloucester.gov.uk](mailto:rhys.howell@gloucester.gov.uk).

For general enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

### **Recording of meetings**

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Chair aware before the meeting starts.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

### **FIRE / EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.



<b>Meeting:</b>	<b>Special Overview and Scrutiny</b>	<b>Date:</b>	<b>26 July 2017</b>	
<b>Subject:</b>	<b>Draft Council Plan 2017-20</b>			
<b>Report Of:</b>	<b>Leader of the Council and Cabinet Member for Performance and Resources</b>			
<b>Wards Affected:</b>	<b>All</b>			
<b>Key Decision:</b>	<b>No</b>	<b>Budget/Policy Framework:</b>	<b>No</b>	
<b>Contact Officer:</b>	<b>Tanya Davies</b>			
	<b>Email:</b>	<b>tanya.davies@gloucester.gov.uk</b>	<b>Tel:</b>	<b>39-6125</b>
<b>Appendices:</b>	<b>1. Draft Council Plan 2017-20 (to follow)</b>			

**FOR GENERAL RELEASE**

**1.0 Purpose of Report**

1.1 This report presents the next iteration of the draft Council Plan 2017-20, including the identified projects that will support delivery of the Plan’s Vision, Priorities and Promises. The report outlines the timetable for development of the final Plan.

**2.0 Recommendations**

2.1 Overview & Scrutiny Committee is asked consider the draft Council Plan 2017-20 and put forward any recommendations to Cabinet.

**3.0 Background and Key Issues**

3.1 The Council Plan sets out Gloucester City Council’s strategic direction over the next four years and how it intends to deliver its vision through a set of priorities and promises that are underpinned by its core values. The new Council Plan succeeds the previous Plan, which covered the period 2014-17.

3.2 Following the elections in 2016 the Cabinet, working with officers, undertook to review existing objectives from a variety of Council plans and strategies alongside the Administration’s manifesto pledges to define a new vision and produce a set of priorities that outline what the Council will be doing and how it will direct its resources to achieve the vision over the next four years.

3.3 The overarching vision is to work with partners and residents to make Gloucester *A City that Works for Everyone*. The priorities that set out how this will be achieved are:

1. Working to create a vibrant and prosperous City
2. Working to maintain a safe and attractive City
3. Working to build strong and resilient communities
4. Working to provide great services that offer value for money

- 3.4 There remains a strong emphasis on economic development, regeneration and the City's cultural offering, with a number of key projects progressing well and delivery of the Cultural Strategy underway. A mix of improvement projects, quality environmental services and enforcement action will ensure that Gloucester is a safe and attractive City for residents and visitors alike. There is a clear commitment to social regeneration and improving outcomes for residents through the provision of key services for the most vulnerable and supporting communities to utilise their strengths to improve their own lives. The Council will transform how it delivers services and how it interacts with customers to ensure that essential services are provided well despite the financial challenges ahead. The detailed promises that sit beneath the priorities are set out in the Draft Council Plan.
- 3.5 Development of the new Plan has focused on the Administration's commitments going forward, consideration of how the Council can continue to deliver in the face of further financial constraints and the importance of working with others to achieve the ambitions contained in the Plan. The Council will drive progress against its priorities, but working in partnership with a variety of partners and stakeholders, as well as residents, will be key to its success.
- 3.6 While progress against the previous Plan has been considered as part of formulating the new priorities, formal monitoring of that Plan ceased in late 2015 due to organisational changes, and at their meeting on 31 October 2016 the Overview and Scrutiny Committee were informed of the intention to refocus performance management to measure and manage activities that are necessary to ensure that the new Plan is well managed, properly resourced and delivered in accordance with agreed milestones, critical success factors and intended outcomes. The Committee was advised that the Council would purchase a software system that was capable of capturing relevant performance data from within services and presenting that information so that it is of value to Members and officers; that procurement exercise has been undertaken and a preferred supplier has been selected.
- 3.7 At the Council Meeting on 23 March, Members were presented the first iteration of the draft Plan and advised that the next step would be to identify the key projects and measures that would form the new performance management framework and enable progress against the new Plan to be monitored and scrutinised. This process has commenced alongside the implementation of the organisational redesign (Together Gloucester) and a set of key projects have been identified for each Council Plan priority. Further work is required to identify milestones and outcomes, and highlight risk factors; however the draft Plan is being presented to the Overview and Scrutiny Committee at this stage to facilitate meaningful cross-party consultation on the key projects and provide an opportunity for Member involvement in the development of the milestones, measures and outcomes.
- 3.8 Formal public consultation on the draft Plan will commence in July/August.
- 3.9 Cabinet will finalise the Council Plan for presentation to Council for approval in September.
- 3.10 Once approved, the key projects, milestones and measures be incorporated into Service Plans and staff Personal Performance Plans. A new framework for both

service and staff performance and development is being implemented, ensuring a consistent approach that supports the delivery of the Council Plan and embeds a culture of performance management and accountability.

#### 4.0 Asset Based Community Development (ABCD) Considerations

4.1 Asset Based Community Development (ABCD) is a key theme that runs throughout the new Council Plan. It also underpins the intentions of the organisational redesign and managers will be expected to embed the principles in the delivery of services and objectives.

4.2 The organisational development framework that will follow on from Together Gloucester will include training and development for all staff and managers, with a specific focus on enabling them to shift their thinking and plan their service delivery using asset based approaches.

#### 5.0 Alternative Options Considered

5.1 The development of the draft Council Plan has been an iterative process with alternative options considered throughout.

#### 6.0 Reasons for Recommendations

6.1 A new Council Plan is required to succeed the current plan and the report sets out the draft Plan and key steps to approving the final version, including the development of a performance management framework.

#### 7.0 Future Work and Conclusions

7.1 The next steps in the development of the Council Plan are outlined in detail in Section 3 above and a timetable of key milestones is set out below:

August	Continuation of Service Planning process to identify draft Council Plan priorities, actions and measures
July-September 2017	Public consultation
13 September 2017	<b>Cabinet</b> - endorsement of final Council Plan incorporating O&S comments and recommendation to Council for approval
28 September 2017	<b>Council</b> – approval of final Council Plan
End of September	Service Plans finalised

7.2 Following approval of the final Council Plan, it will be publicised both internally and externally to communicate the future direction of the Council to Members, staff, partners and the wider community.

7.3 Service Plans and Personal Performance Plans will be informed by the Council Plan and reviewed regularly to monitor progress to ensure delivery is on track and appropriately resourced.

7.4 Performance and progress against the priorities will be reported to Cabinet and Overview and Scrutiny, with details of the reporting schedule to be confirmed.

## **8.0 Financial Implications**

- 8.1 There are no specific financial implications resulting from this report; however, the Council's Money Plan reflects the Administration's priorities and the Council's agreed plans and strategies that have informed the development of the Council Plan.

(Financial Services have been consulted in the preparation this report.)

## **9.0 Legal Implications**

- 9.1 The Council Plan is a non-statutory element of the Council's Policy Framework and, as such, the Overview and Scrutiny Committee has the right to be consulted. The final Plan must be approved by the full Council.

(One Legal have been consulted in the preparation this report.)

## **10.0 Risk & Opportunity Management Implications**

- 10.1 Risks and opportunities will be considered as part of the Council's Strategic and Service Risk Registers ensuring that risk management is embedded in the Council's approach to managing its performance, capturing all associated risks and proposals for their management and mitigation.

## **11.0 People Impact Assessment (PIA):**

- 11.1 Impact will be assessed on a project-by-project basis and PIAs have already been completed for projects that are carried over from the last Plan or have been agreed subsequent to its approval in 2014.

## **12.0 Other Corporate Implications**

### Community Safety

- 12.1 The building of strong and resilient communities is one of the priorities within the plan and community safety priorities and implications are key to achieving this.

### Sustainability

- 12.2 Sustainability principles underpin the Council's activities and this will continue through the delivery of the new Council Plan.

### Staffing & Trade Union

- 12.3 Part of the brief for the Together Gloucester organisational redesign was to create a structure that is able to deliver the Council's vision and priorities as set out in the draft Council Plan. Trade Unions have been consulted throughout the Together Gloucester process.

**Background Documents:** None